

**St. Martin-in-the-Fields High School for Girls**  
**Structure and Remit of Committees as at 06.10.22**

*(Full Terms of Reference can be found at Appendix 1 of the Financial Procedures and Scheme of Delegation)*

<b>Committee</b>	<b>Chair</b>	<b>Remit</b>
Admissions	Ms Alicia Walker	To determine, advise and monitor in relation to admissions.
Curriculum, Achievement, Policy and Personnel	Ms Kira Owen	To review the curriculum offer, ensuring it meets the school's Christian values and meets the needs of all students; to ensure that the requirements of pupils with special educational needs and disabilities (SEND) are met; to monitor and evaluate the results of students' learning in terms of progress and attainment, looking at specific groups, including those in receipt of pupil premium funding and pupils with SEND; to evaluate the impact of the curriculum in terms of students' preparedness for the next stage of education and employment; to ensure that required information relating to the school's curriculum and careers programme is published on the school's website; to monitor and evaluate the impact of continuing professional development on the quality of teaching; to advise the finance committee on the funding priorities necessary to deliver the curriculum; to consider recommendations relating to teaching and learning from external reviews of the school and to review and approve (or recommend) policies as delegated by the Governing Board.
Faith	To be confirmed	To build understanding of the different faiths and denominations and to ensure the breadth of understanding of faith and inclusion in the lives of students; to review relevant policies; to create and foster links with connected churches and with the Diocese; to contribute to the school's self evaluation for the statutory inspection of Anglican schools and to work with the CAPP committee to ensure that religious education and faith are integrated within the curriculum.
Finance and General purposes (including audit committee)	Mr Jeremy Fern	To exercise financial scrutiny and oversight, including considering and recommending or otherwise the school's budget, monitoring and reviewing expenditure on a regular basis and ensuring compliance with the school's financial procedures and with the Academy Trust Handbook; to carry out the functions of an audit committee by advising on the adequacy of financial and other controls and risk management arrangements, directing a programme of internal scrutiny and by considering the results and quality of external audit; to make recommendations concerning the school buildings, grounds, resources and services; to monitor health and safety matters; to review relevant policies.
Pay	Ms Alicia Walker	To achieve the aims of the whole school pay policy in a fair and equal manner including applying the criteria in that policy to determine the pay of each member of staff at the annual review; to recommend to the Governing Board the annual budget needed for pay; to work with the Head in ensuring that the Governing Board complies with the Appraisal Regulations 2012 (teachers).
Steering	Ms Alicia Walker	To lead the Governing Board in terms of: the ethos and vision of the school; the work, development and self-evaluation of the Board and its committees; the monitoring of key priorities; the holding to account (as well as supporting and strengthening of) school leadership and in ensuring robust school improvement planning and

		self-evaluation.
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Committees have also been established to deal with complaints appeals, pay appeals, staff, and student discipline. These meet when necessary. The Head and one governor also attend meetings of the SL6 (South London Sixth) liaison committee.